

Beter Malawi Foundation
Address: Campanulahof 7, 3355 BH Papendrecht, The Netherlands
Account number NL98 RABO 0139 4964 16
Legally represented by Erik van Happen

and

Be More Foundation
Address: Kronenburgersingel 231, 6511 AR Nijmegen, The Netherlands
Account number NL17 RABO 0121 7742 28
Legally represented by Jeroen van Vilsteren

and

Mawa Otisamala
Address: Zomba, Malawi
Account name: SBICMWMX - 0121274906700
Legally represented by Lewis Gama

agree to start this contract from October 30 2013 under the following conditions and provisions:

Project description

1. We – Beter Malawi, Be More and Mawa Otisamala – will work together for a specific project titled: class construction at Namadidi Primary School. This project will support local community members in the traditional authority Mulumbe in Malawi.
2. Beter Malawi will donate the funds to set up this project as described in the project proposal, which is sent by Be More to Beter Malawi at 13 September 2013.
3. The project will start upon the arrival of the money on the bank account of Mawa in Malawi.

Finances

4. Beter Malawi transferred €11.000 for this project implementation at 28 October 2013. This includes 10% for accountability, communication and bank costs for Be More. Be More will transfer 90% of this donation - €10.000 - to Mawa.
5. The budget for the implementation as proposed in the grant proposal for this project is 3.836.000 MWK + 10% for Be More = 4.219.600 MWK (the equivalent of this amount was € 10.046,66, with an exchange rate of 420 at that time. Be More and Mawa will calculate the actual costs after completion of the project. In case there's money left at the end of the implementation of this project, Be More will re-transfer this to Beter Malawi. Or – if all parties agree – it may be used for next cooperative projects.
6. As soon as Mawa receives the donation, they will inform Be More about it and send a bank statement to show the actual amount of MWK received.
7. In case of exceptional external factors, Mawa may get extension or (partial) exemption of the grant. These exceptional external factors include solely natural disasters or violent conflicts, must take place during the period of implementation of the project and must have a direct influence to the succeeding of the project. In such a case, Be More, Mawa and Beter Malawi decide by mutual agreement to modify or terminate the agreements.

Communications

8. Be More strives to balance between the accountability requirements asked of its project partners and the efficient project coordination, not wanting to overload its project partners.
9. All partners ensure that e-mail's will be answered within two weeks

10. The estimated time to implement the project is 2 to 3 months. Be More's employee in Malawi will visit the project at least 3 times in this period. In cooperation with Be More, Mawa will send a brief substantive and financial report to Be More. Be More will approve this report before sending it to Beter Malawi. Be More and Mawa will use the standard evaluation template for the reports and report according to the following schedule:
- 1 month after the project started
 - Half way the implementation of the project
 - Evaluation: at the end of the implementation

These reports will describe the status of the project in detail and the effect the project has on the beneficiaries. Pictures of the project will support these reports.

The reports also shows a financial overview of the status of the project. In this overview the actual costs and benefits will be compared to the expected costs and benefits.

11. All parties will do their best to be as transparent as possible and communicate open to each other. If there is relevant information concerning this project, this must be shared with other parties as soon as possible. Be More is the link between both Mawa and Beter Malawi and all information, report or updates will be sent through Be More.
12. All receipts, bills of expenditures, invoices, bank statements, price quotations and the sort, relevant to the project need to be kept by Mawa's. They need to be provided to Be More or Beter Malawi in case of their request.
13. Beter Malawi will promote this project, for example at their website, in the newsletter etc. Be More and Mawa will notify the donation and relevant outcomes at their social media and write about it in the quarterly updates of Mawa which are visible on the website of Be More.
14. Be More won't give email addresses of volunteers to Beter Malawi due to privacy matters. Beter Malawi may use the Be More community for information to former or future Be More volunteers who go to Mawa.

Remaining

15. If needed and when the case arrives, Be More will inform Beter Malawi about new relevant information about the project at Mawa. If needed Beter Malawi and Be More will meet or contact for an interim evaluation. During this meeting adjustments to the agreement can be made, but only if agreed by all parties.
16. If one of the Beter Malawi crew or relatives wants to visit the Mawa project, they will inform Be More about it.

We, the undersigned, agree to all the provisions listed above, and sign this document of our own free will.

Signed:

Beter Malawi Foundation

ERIK VAN HAPPEN

5 NOVEMBER 2013

Name

Date

Signature

Be More Foundation:

Jan Appeldoorn

11-11-2013

Name

Date

Signature

Mawa Otisamala

LEWIS GAMA

11-11-13

Name

Date

Signature

Jeroen van Vilskeken 11-11-2013

Signature